



# **BURNABY MINOR HOCKEY ASSOCIATION**

P.O. BOX 44106, BURNABY, B.C. V5B 1S2

September 2024

To Whom It May Concern:

**RE: Criminal Record Check – Vulnerable Sector Verification  
Burnaby Minor Hockey Association**

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The Burnaby Minor Hockey Association engages volunteer team coaches and staff as part of its amateur youth hockey programs in the City of Burnaby. Our volunteers work with young athletes from five to twenty years of age.

Please be advised that \_\_\_\_\_ is a volunteer with our Association working with children and youth.

It is the Association's standard policy that our volunteers obtain a Criminal Record Check – Vulnerable Sector Verification in order to work with our members. It is our understanding that the fee for this service is waived for volunteers.

It would be appreciated if you could conduct this check and provide the results to the applicant or send them to my attention to the above mailing address or noted email address.

Regards,

*Calvin Chen*

Calvin Chen  
Volunteer | VP – Risk (Risk Manager)  
Burnaby Minor Hockey Association

Email: [vp-risk@burnabyminor.com](mailto:vp-risk@burnabyminor.com)